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**Board Meeting Agenda-Officer Agenda
3905 Century Club
13 July 2024**

Local Saturday, July 13, 2024, 6pm Pacific /7pm Mountain /8pm Central /9pm Eastern
(July 14, 2024,01:00 UTC)

Zoom meeting to be held at:

<https://us02web.zoom.us/j/82083810825?pwd=cnhZMkU4bIB6OFVjcmFGNFirOGpZUT09>

Board Meeting Agenda:

1. Call to Order and Attendance roll call

3905 Century Club, Inc. Board of Directors			
Area	Director / Alternate Director	Area	Director / Alternate Director
1st	AA1NZ – Tom Bates KB1XP – Michael Samulenas	8th	W8NET – Gene Marsh W8JCS– Dan Gallmeyer
2nd	AC2MT – Rich Walbert N2XTT – Peter Summers	9th	W9ROG – Roger Callewaert WA9DIY – Jim Foster
3rd	KE3HAY – Keon Hayes KE3UY – Mark Holloway	10th	AA0HF – Eric Johnson N0PUI – Jay Wieland (new)
4th	K9GWS – Gary Slagle WF4H – Dwight Greenberg	DX	VE3CMB – Craig McLoughlin VA3YKT – John Gadoua
5th	WA6LBU – Clay Mayrose KM5MS – Dale Casterline	President	KL7OR – Dean Davis
6th	WY6N – Wayne Harris KJ8O – Joe Miller	Vice President	AA1NA – Kirk Frazier
7th	WB7ASC – Ron Seese K7PGL – Randy Hanrahan	Awards Secty Treasurer Secretary:	AE4NT – Ben Goldfarb K9GWS – Gary Slagle N3VEJ – Doug Wittich
Visitor Attendance:			

2. Minutes: May Meeting(s)

<https://www.3905ccn.org/files/board/mins-2024-06-08u.pdf>

3. Financials: June Financials

<https://www.3905ccn.org/files/board/fin-2024-06.pdf>

4. Committee Reports:

**Board Meeting Agenda-Officer Agenda
3905 Century Club
13 July 2024**

- a. Awards Committee - Ben Goldfarb AE4NT Report Attached
 - b. Bylaws Committee Report AA0HF Report Attached
 - c. Member Communications and Services Team - K9WGS
 - d. IT Task Force - K2YS - Matt Taylor – No Report
 - e. Eyeball Update - AA1NZ – Tom Bates
7. OLD Business – None
8. New Business
9. Q & A With the Directors and Officers
10. Adjournment

**Board Meeting Minutes-Unapproved
3905 Century Club
08 June 2024**

Local Saturday, June 08, 2024, 6pm Pacific /7pm Mountain /8pm Central /9pm Eastern
(June 09, 2024,01:00 UTC)

Zoom meeting to be held at:

<https://us02web.zoom.us/j/82083810825?pwd=cnhZMkU4bIB6OFVjcmFGNFlrOGpZUT09>

Board Meeting Agenda:

1. Call to Order and

Attendance roll call At 0100Z by WA6LBU

3905 Century Club, Inc. Board of Directors			
Area	Director / Alternate Director	Area	Director / Alternate Director
1 st Absent	AA1NZ – Tom Bates KB1XP – Michael Samulenas	8th	W8NET – Gene Marsh W8JCS – Dan Gallmeyer
2nd	AC2MT – Rich Walbert N2XTT – Peter Summers	9 th Absent	W9ROG – Roger Callewaert WA9DIY – Jim Foster
3rd	KE3HAY – Keon Hayes KE3UY – Mark Holloway	10th	AA0HF – Eric Johnson N0PUI – Jay Wieland (new)
4th	K9GWS – Gary Slagle WF4H – Dwight Greenberg	DX	VE3CMB – Craig McLoughlin VA3YKT – John Gadoua
5th	WA6LBU – Clay Mayrose KM5MS – Dale Casterline	President	KL7OR – Dean Davis
6th	WY6N – Wayne Harris KJ8O – Joe Miller	Vice President	AA1NA – Kirk Frazier
7th	WB7ASC – Ron Seese K7PGL – Randy Hanrahan	Awards Secty Treasurer Secretary:	AE4NT – Ben Goldfarb K9GWS – Gary Slagle N3VEJ – Doug Wittich
Visitor Attendance: KI4WCQ-John			

2. Minutes: May Meeting(s)

<https://www.3905ccn.org/files/board/mins-2024-05-11u.pdf>

Moved to approve K9GWS Second WY6N

	Votes shown	In BOLD			
1st			8th	Approve	No / Abstain
2nd	Approve	No / Abstain	9th		

**Board Meeting Minutes-Unapproved
3905 Century Club
08 June 2024**

3rd	Approve	No / Abstain		10th	Approve	No / Abstain
4th	Approve	No / Abstain		DX	Approve	No / Abstain
5th	Approve	No / Abstain		Vice Pres	Approve	No / Abstain
6th	Approve	No / Abstain		President	Approve	No / Abstain
7th	Approve	No / Abstain				

Minutes are approved.

3. Financials: March Financials

<https://www.3905ccn.org/files/board/fin-2024-05.pdf>

	Votes shown	In BOLD				
1st	Approve	No / Abstain		8th	Approve	No / Abstain
2nd	Approve	No / Abstain		9th	Approve	No / Abstain
3rd	Approve	No / Abstain		10th	Approve	No / Abstain
4th	Approve	No / Abstain		DX	Approve	No / Abstain
5th	Approve	No / Abstain		Vice Pres	Approve	No / Abstain
6th	Approve	No / Abstain		President	Approve	No / Abstain
7th	Approve	No / Abstain				

Deferred due to technical difficulty producing the monthly report

4. Committee Reports:

- a. Awards Committee - Ben Goldfarb AE4NT Report Attached
- b. Bylaws Committee Report AA0HF Report included below as a motion
- c. Member Communications and Services Team - Gary Slagle K9WGS
- d. IT Task Force - K2YS - Matt Taylor – No Report
- e. Eyeball Update - AA1NZ – Tom Bates

7. OLD Business – None

8. New Business

8.A) Motion ID 2024-06-01 AMEND BYLAWS ARTICLE V. CLUB OPERATIONS

Motion Request: Motion ID: 2024-06-01
Topic: AMEND BYLAWS ARTICLE V. CLUB OPERATIONS
Whereas the 3905 Century Club bylaws committee has submitted a proposed update; Whereas the entire contents of the motion and discussion points is included immediately below this box;
Resolved, That the 3905 Century Club Board of Directors approves the bylaw change as shown below
Implementation: Bylaws update to be effective 1 July 2024 Impacted: Bylaws Not Impacted: Constitution, NCS Guide, Operations Handbook, Club Operations Manual.
Motion Submission

**Board Meeting Minutes-Unapproved
3905 Century Club
08 June 2024**

Originator: Eric Johnson AA0HF
Chair, Bylaws Review Committee
3905 Century Club 10th Area Director
Date: 27 May 2024

Moved by AA0HF, Eric Johnson. Second by KL7OR

	Votes shown	In BOLD				
1st				8th	Approve	No / Abstain
2nd	Approve	No / Abstain		9th		
3rd	Approve	No / Abstain		10th	Approve	No / Abstain
4th	Approve	No / Abstain		DX	Approve	No / Abstain
5th	Approve	No / Abstain		Vice Pres	Approve	No / Abstain
6th	Approve	No / Abstain		President	Approve	No / Abstain
7th	Approve	No / Abstain				

Motion Passed.

MOTION 2024-06-01: AMEND BYLAWS ARTICLE V. CLUB OPERATIONS

Moved: To replace Bylaws Articles V in its entirety as follows:

ARTICLE V. CLUB OPERATIONS

A. Net Policies

1. Definitions

- a. Turn.** The time starting when NCS grants a checked-in operator the opportunity to make an approved number of calls, to when the operator relinquishes control back to the NCS.
- b. Running a List.** The practice of compiling a list of stations wanting to work a specific station.
- c. Special Event Day.** A 3905 Century Club specific net or series of nets on a single day with special net procedures.
- d. NCS.** Net Control Station operator conducting the net.
- e. On The Line or On The Point.** Operating simultaneously from two or more adjacent geographic entities, while complying with all governing entities' laws and regulations.
- f. Round.** A "round" within a net refers to the interval starting when the first check-in station begins their turn, and continuing until the final checked-in station has completed their turn. There may be multiple such rounds within a single net.
- g. Combo.** Two members of an immediate family who are licensed operators checked in to the net as defined in Article VI - AWARDS.
- h. Disruptive Behavior** is defined as any of the following:
 - i.** Interfering with the operation of a net.
 - ii.** Questioning the authority of the NCS.
 - iii.** Questioning the procedures followed by the NCS.
 - iv.** Berating other members.
 - v.** Questioning license classes and information via licensing database lookups.
 - vi.** Any other activity deemed disruptive by the NCS.

- 2.** Net policies in Bylaws Article V.A. are the foundation for development of net operating procedures contained in the document "NCS Guide: Procedures for Net Control Stations". The NCS Guide and training materials must not deviate from these policies.
- 3.** NetLogger is the official NCS live logging program for the 3905 Century Club. All NCSs must live log using the most recent version of NetLogger.
- 4.** Nets are controlled by various amateurs as scheduled by the Net Coordinators. In the absence of the scheduled NCS, any properly licensed amateur radio operator may function as NCS for a net.

5. The club operates nets on 160 meters, 75-80 meters, 40 meters, and 20 meters. The Club must select net frequencies within the portions of the amateur bands where US general class operators have operating privileges.
6. With prior authorization by the President and Net Coordinator, NCSs may hold a Special Event selected from the list provided in the NCS Guide.
7. The NCS must never run a list.
8. Check-ins are limited to three call signs per individual: the call sign of the operator, one optional club call sign and one optional special event call sign per geographic entity.
9. If located on lines or points, each operator is entitled to a check-in line for each call sign and geographic entity. Calls to or from the operator are considered simultaneous contacts with each geographic entity claimed.
10. The NCS must accept what an operator declares as their operating status or location, for example: YL, combo, state capital, on the line, etc.
11. Club call signs and special event call signs may not be passed on or assigned to any other operator during a single net session.
12. The President and QSL Bureau Managers may request their turn at any time during the current round.
13. NCS has the authority to immediately check-out (or mute on AIM) operators who are disruptive, either on the air or on AIM, if they fail to comply with NCS direction. An operator or NCS with a complaint must contact their Area Director for resolution.
14. If at any time during the net, a combo member contacts an operator or an operator contacts a combo member, the operator is permitted at their discretion to work both members of that combo.

B. The Club Operations Manual

1. There must be a Club Operations Manual.
2. The Vice President is responsible for maintenance of the Club Operations Manual, which must contain:
 - a. Job duties and procedures for Club Officers, volunteer positions and standing committees as described in Article II.
 - b. A list of responsible positions and corresponding Club Website content that they manage.

C. The Club BoD Quick Reference Guide is a one-page document consisting of commonly used excerpts from the Constitution and Bylaws such as:

1. There must be a Club BoD Quick Reference Guide.
2. The sitting Chair is responsible for maintenance of the Club BoD Quick Reference Guide, which must contain information regarding:
 - a. Submitting a motion.

- b.** Director responsibilities.
- c.** Structure of the Club.
- D.** All QSLs, to be valid for club awards, must show the call sign of the station worked, the time and date in UTC, the signal report, frequency/band and mode. The frequency may be stated exactly as a frequency, or as a wavelength. **NOTE: Retained in ARTICLE V until ARTICLE VI CLUB AWARDS is reviewed and updated.**

Respectfully Submitted,

Eric Johnson
10th Area Director

SUMMARY SHEET

Bylaws Committee updates - 26 May 2024

These Bylaws updates reincorporate policies that migrated, over time, from the Bylaws into the "NCS Guide: Policies and Procedures for Net Control Stations. Many of these policies can be traced back to Board of Director (BoD) actions in past years and should have remained in the Bylaws for oversight by the Area Directors.

Overview - Article V. CLUB OPERATIONS

The current Bylaws ARTICLE V offers little information on policies for club (net) operations. It "passes the buck" by assigning both policies and procedures to the NCS Guide. Policy is the responsibility of the BoD as described in the Constitution.

This update to the Bylaws defines terms that are used throughout the NCS Guide to enable the reader's understanding as to what Net policies refer.

Fourteen net operation policies are proposed. For the most part, these were taken from the NCS Guide. Some additional ones are provided to reflect club practices, and a proposed one addresses net participants' actions.

Currently there are only three policies in the Bylaws and those lack needed specificity.

Identifying V.D.2 QSL Cards for eventual relocation to Article VI CLUB AWARDS. Corrected to mention "mode" (SSB, CW, etc.) as a required data element.

Removed current V.F and V.G pertaining to the Financial Committee and Reserve Account as these were addressed in the updates to Article II in February 2024.

Specific Policy Items Requiring BoD Consideration

V.A.1. Definitions (all):

Need BoD concurrence that the proposed definitions are accurate descriptions to support net policy statements.

V.A.1.h.

Need BoD concurrence regarding Disruptive Behavior definition during the nets ranging from interfering with the net to distracting the NCS (see policy V.A.13.) Further, the Constitution states that " their real-time policy decisions on the nets shall be considered to stem from the Board of Directors."

V.A.2. Codifies that the NCS Guide procedures are based on and flow from the policies stated in the bylaws.

V.A.10. Codifies that the NCS accepts the operator's declaration of operating status, location, etc. (This is tied to V.A.13).

All other net operation policies were preexisting in the NCS Guide and have been captured in this section as they are traceable to prior BoD actions.

V.B.1 Reworded the requirement for a Club Operations Manual.

V.B.2 Proposed that the oversight for maintenance be the responsibility of the Vice President. The Vice President is not intended to be the author, but to maintain oversight of the contributors for their updates on their procedures to fulfill their assigned duties.

V.B.2.b Established that the Club Operations Manual will assign web page content and maintenance to appropriate positions.

V.C. Established that a Quick Reference Guide be developed for use by Area Directors to assist in their duties during Board meetings as well as to orient new Board members upon assumption of office. This will be a tab to the Club Operations Manual (one page).

**Board Meeting Minutes-Unapproved
3905 Century Club
08 June 2024**

9. Q & A With the Directors and Officers

10. Adjournment Moved by K9GWS Second by W8NET
Adjourned at 0108Z

2:46 PM

07/09/24

Accrual Basis

3905 Century Club, Inc.

Balance Sheet

As of June 30, 2024

	Jun 30, 24
ASSETS	
Current Assets	
Checking/Savings	
1010102 · Chase Checking Acct Total	
1010101 · Chase Operation Acct	1,237.31
1010103 · Eyeball Reserve Acct	1,373.09
1010104 · Eyeball Reg Fees	733.33
Total 1010102 · Chase Checking Acct Total	3,343.73
10103 · Chase Reserve	6,360.51
10112 · Paypal Online	8.67
Total Checking/Savings	9,712.91
Total Current Assets	9,712.91
TOTAL ASSETS	9,712.91
	<hr/>
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	8,911.06
Net Income	801.85
Total Equity	9,712.91
TOTAL LIABILITIES & EQUITY	9,712.91
	<hr/>

3905 Century Club, Inc.
Profit & Loss
June 2024

	Jun 24	Mar - Jun 24
Income		
46400 · Other Types of Income		
46440 · Eyeball Reg Fees	380.00	2,375.00
Total 46400 · Other Types of Income	380.00	2,375.00
47200 · Awards Income		
47210 · 10th Area Awards Income	14.00	72.00
47211 · 1st Area Awards Income	24.00	154.00
47212 · 2nd Area Awards Income	2.00	24.00
47213 · 3rd Area Awards Income	0.00	20.00
47214 · 4th Area Awards Income	72.00	454.00
47215 · 5th Area Awards Income	12.00	34.00
47217 · 7th Area Awards Income	15.00	76.00
47218 · 8th Area Awards Income	4.00	12.00
47219 · 9th Area Award Income	2.00	78.00
47220 · DX Awards Income	0.00	56.00
Total 47200 · Awards Income	145.00	980.00
Total Income	525.00	3,355.00
Gross Profit	525.00	3,355.00
Expense		
60900 · Florida Corp. Registration	0.00	61.25
61500 · Paypal fee Expenses	29.25	207.18
62100 · IT Services		
62102 · Hosting fees expense	0.00	113.75
62103 · Zoom Lic.	0.00	171.09
Total 62100 · IT Services	0.00	284.84
65000 · Awards Secretary Expenses		
65010 · Awards Paper	0.00	39.58
65020 · Awards postage	52.73	297.70
65022 · Awards Labels	0.00	12.69
65040 · Awards envelopes	0.00	38.51
65050 · Masters plaques/mounting	0.00	151.86
Total 65000 · Awards Secretary Expenses	52.73	540.34
65100 · Other Types of Expenses		
65160 · Other Costs	0.00	0.50
Total 65100 · Other Types of Expenses	0.00	0.50

2:49 PM

07/09/24

Accrual Basis

3905 Century Club, Inc.

Profit & Loss

June 2024

	Jun 24	Mar - Jun 24
65200 · Other Expenses		
65220 · Eyeball Fees Payable	0.00	1,459.04
Total 65200 · Other Expenses	0.00	1,459.04
Total Expense	81.98	2,553.15
Net Income	<u>443.02</u>	<u>801.85</u>

June 2024
3905-Century Club
Financial Statement Notes

1. Awards revenue was \$145 for the month. This is slightly below average.
2. To date we have collected \$2,375 in Eyeball Fees

Gary Slagle
Treasure
K9GWS



AWARDS COMMITTEE

Monthly Report for June 2024

Committee Members

Johnny Allen, K14WCQ, **Master #52**
 Kirk Frazier, DVM, AA1NA, **Master #74**
 Ben Goldfarb, AE4NT, **Awards Secretary** (Chair)
 Jimmy Richardson, N5OHL, **Master #17**
 Peter Summers, N2XTT, **Master #6**

Awards Issued This Period			
Payment Category	No.	Fee	Total
PAID AWARDS:			
Regular Fee	6	\$4	\$24
Senior/Handicap Fee	14	\$3	42
PDF	9	\$2	18
PDF + Paper	3	\$5	15
PDF + Paper	3	\$6	18
Endorsements	8	\$3	24
Endorsements	0	\$2	0
Plaques	0	\$56	0
TOTAL PAID AWARDS	43		\$141
FREE AWARDS:			
Free First Awards	2	-	-
Free NCS Awards	3	-	-
Free BD CoA	16	-	-
Free Master's Degree	0	-	-
Free Old-Timers Award	2	-	-
Free Endorsements w/ Original	0	-	-
TOTAL FREE AWARDS	23		0
OVERALL TOTALS	66		\$141

AWARDS BY AREA	
First	8
Second	4
Third	2
Fourth	30
Fifth	3
Sixth	0
Seventh	9
Eighth	2
Ninth	0
Tenth	8
DX	0

New Members

Name	Call Sign	QTH
Eric A. Cook	WIOP	Turney, MO
Andrew S. Juchnowski	AB8MO	Burton, OH

Welcome All!

Committee Accomplishments This Month

- 1) **Posted Revised Roaming Master Award Application.** Adding page number references in the requirements/instructions will avoid confusion when filling out the combined application.
- 2) **Work with Treasurer on Fee Proposal.** Provided some additional information, but we have no target for completion. We await the latest refined draft proposal for review.
- 3) **Issued Opinion on YL Check-Ins.** The Committee unanimously affirmed the notion that a station operated by a YL is a legitimate YL contact, whether the YL is operating under her own call sign or operating a club station. The Committee further issued an advisory opinion that disdained the practice of requiring that a YL operating a club station be required to check in to our nets with her own basic call sign in addition to the club call sign. This practice, purportedly implemented ad hoc by some NCSs, is seen as counterproductive and unwelcoming.

Forthcoming Work for July 2024

- 1) **Work with Treasurer on Fee Proposal.** The Committee will conduct one additional review (i.e., one final chance to get our two cents in) before it goes to the BoD.
- 2) **Consider Any New Business Brought to the Committee.** Your Awards Committee is here to help you!

Committee Backlog

- 1) **Work on awards policy and procedures document.** The Chair has joined the Bylaws Committee with the intention of revamping the awards section of the bylaws, among other things. Much information currently in the bylaws would be better off in an Awards Procedures document, which has been my intent for like forever. This appointment and involvement with the bylaws group will facilitate drafting the long-awaited awards policy and procedures manual.
- 2) **Work on Cleaning Up Awards Database Captions.** Many of these are vestiges of a checkered past of non-normalized awards databases, dating back to early attempts to provide on-line awards information. Now that we have a competent DBM, it is time that this junk is cleaned up. But it's a long and winding road that leads to captioning nirvana.
- 3) **Work on Cleaning Up and Entering Eyeball Awards into Database.** This has been done haphazardly and needs to be cleaned up. Accordingly, I, your intrepid chair, will be working toward whipping these captions into shape and deciding which should be

included. Certainly, the Presidential appreciation awards should all be there – but not gag awards. I have kept good records of recipients for the past five or six Eyeballs, so we have a good starting point. However, as maintenance of this gray area was shoddy in the past, some information could be permanently lost.

- 4) **Continue working with Webmaster and Dormant IT Workgroup to update databases and procedures.** Management information systems that provide appropriate information on demand to the Awards Secretary are essential for daily generation of awards and periodic reporting. Along with the webmaster, I will work toward getting all this resolved eventually. In the meantime, we have a workable system.
- 5) **Revise Century Club Prefix Award.** Fairy tales may come true.

Summary / Comments

We're well into the summer doldrums, but mobile operating is going strong, which usually results in a flurry of awards in the fall.

The Awards Committee was largely dormant during June and would have been able to coast into the Independence Day holiday with no calluses on our fingers were it not for the request for YL clarification.

The Eyeball approaches and we will be in Laconia, NH, before you can say 'boo'.

Boo!

Respectfully submitted,



Ben Goldfarb, AE4NT
Chair, Awards Committee



Bylaws Review Committee Report

July 3, 2024

Committee Members

Johnny Allen, KI4WCQ, Master #52

Ben Goldfarb, AE4NT

Dwight Greenberg, WF4H, Master #72

Eric Johnson, AA0HF, Master #75 (Chair)

Committee Updates

1. Motion 2024-06-01 ARTICLE V CLUB OPERATIONS was approved by the Board of Directors at the June Board Meeting.
2. The updated Bylaws, effective July 1, 2024, are posted on the Club Website.
3. Continuing work on the Committee backlog.

Respectfully Submitted,

Eric Johnson, AA0HF

Chair, Bylaws Review Committee